



General

1. Please provide a copy of your current (original) correctional health services contract, including any exhibits, attachments, and amendments that have been executed during the past five (5) years. **See Attachment A**
2. On what ADP should the proposal be based?
 - **The proposed range is 850 – 1050. If under 850 we receive a credit. If over 1050 we are invoiced.**
3. Is the Alachua County Jail currently NCCHC accredited? **Yes**
 - a. If the Alachua County Jail is currently accredited, when was your last NCCHC accreditation date? **Reaccredited March 2020.**
 - b. If the Alachua County Jail is not currently accredited, are you planning to seek NCCHC accreditation under this new contract? **N/A as we are accredited.**
 - (i) If Alachua County Jail is planning to seek NCCHC accreditation and is using different medical and mental health providers, who is financially responsible for all fee costs? **N/A**
4. Please provide a breakdown of all liquidated damages and penalties (types and costs), if any, assessed to the current contractor for 2018, 2019, 2020 and 2021 YTD as they pertained to the mental health care. **FY 2019 H & P \$0; FY 2020 H & P \$2,400; H & P FY 2021 thru August \$400. FY 2019 Intakes \$2,500; FY 2020 Intakes \$2,100; FY 2021 thru August \$300.**
5. Is Alachua County requiring a Performance Bond? **Yes the ACSO will require a Performance Bond.**
 - a. If yes, please verify that the Performance Bond will be based on a percentage of the annual value of the first year of the contract. **It will be based on the annual value of the first year of the contract.** Please indicate this percentage. **This will be dependent on the selected vendor and their financial and credit worthiness.**
 - b. If no, should the Performance Bond form still be included with the proposal without being completed. **The Performance Bond was not requested to be submitted with your response. Refer to “V. Required Submittals S. A Performance Bond in the form attached to this Proposal may be requested**

by the Sheriff as part of contract negotiations and should be valid for at least the first year of the contract.”

6. Page 11, Item Y of the RFP states: “ACSO objects to and shall not consider any additional terms or conditions submitted by a Contractor, including any appearing in documents attached as part of a Contractor’s response. In submitting its response, a Contractor agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with terms and conditions, including those specifying information that must be submitted with a response, shall be grounds for rejecting a response or placing a Contractor in default.”

Does this mean that Alachua County will not consider or accept any exceptions or changes to the RFP requirements as written? **Yes, but with this caveat. The Sheriff will not consider exceptions to the RFP requirements as written. However, if a vendor elects to provide a Fixed Fee for an Integrated Model, that would be considered, so long as they respond to “both RFPs” in totality then they can elect that option, but only if they respond to both RFPs in total.** In other words, your response should not simply be discussion of an option. The Vendor must respond to both RFPs. Please refer to similar question posed and in particular, reply to NaphCare regarding two separate contracts and why Alachua County Sheriff is considering such a move.

7. Is there an ability to negotiate the agreement since we don’t have a copy of the agreement up front? **Yes. The ACSO will negotiate the agreement with the selected contractor.**

Inmate Population

1. Do you house any Federal or ICE inmates? **Yes.**

- a. If yes, please provide an average number of Federal inmates (2019, 2020, and 2021 YTD) **FY 2019 48; FY 2020 42; FY 2021 thru August is 5.**

2. What is the average length of stay for your inmates? (2019, 2020, and 2021 YTD) **Calendar Year 2019 Felony 148 days; Misdemeanor 142 days. Calendar Year 2020 Felony 182 days; Misdemeanor 165 days. Calendar Year 2021 thru October 18 Felony 174 days; Misdemeanor 134 days.**

Pharmacy/Offsite Costs

1. Who is responsible for the costs of psychotropic medications (prescribed by the mental health Contractor)? **The Mental Health Contractor.**

- a. If the Contractor is responsible for the costs of psychotropic medications, please provide the total costs spent on psychotropic medications for 2019, 2020, and 2021 YTD). **The current vendor has the pharmacy contract so limited data is available. The 20/21 contract year had \$92,848.28 in psychotropic medication costs.**

2. Who is responsible for the costs of mental health hospitalizations? **The selected vendor who can then pass the cost on to the ACSO or County depending on prior to booking or not.**

- a. If the Contractor is responsible for the costs of mental health hospitalizations, please provide the total costs for mental health hospitalizations 2019, 2020, and 2021 YTD. **We do not have this information.**

Medication Pass

1. If two separate Contractors are chosen for medical and mental health services, will the mental health Contractor be expected to manage and administer their own medications? **The Medical Health contractor will contract with a pharmacy. The Medical Health contractor will be financially responsible for all meds *that are not prescribed by the mental health staff*. The Mental Health contractor will be financially responsible for all meds prescribed by mental health staff.**

IT/Electronic Medical Records System

1. What type of internet connectivity does the jail currently have? **EMR Connection is a shared internet connection with County Constitutionals and is 1 G internet connection. Vendor administrative computers use a vendor provided Cox Communications internet connection.**

2. Will the Contractor be able to utilize the internet connection for their needs? **Yes for EMR, contractor would need to provide an external internet connection if needed for non EMR functions.**

3. Is there Wi-Fi throughout the facility including inmate housing units and booking/intake area? **Yes for EMR.**

4. If there is Wi-Fi throughout the facility, will the Contractor be able to utilize the internet and Wi-Fi? **Yes for EMR.**

5. What Jail Management System do you currently use? **Smartcop.**

6. Will there be any restrictions on the computers that Contractor chooses to use? **All desktops and laptops need to have fingerprint readers for Advance Authentication requirements as well as a license for ASO VPN (Netmotion).**

7. How many printers and faxes are currently in the medical department? Who owns them? **Currently, one copier/fax owned by the current medical vendor, and one copier/fax owned by the ACSO. There is one ACSO printer.**

8. Are there any printers in the intake area for the medical department use? If so, how many and who owns them? **Yes one (1), owned by the ACSO.**

9. Clarify who will be responsible if there are additional fees regarding updates to CorrecTek such uploading of forms or manuals. **Contractor**

10. Who will be financially responsible for all licensing fees should the Contractor elect to continue to use CorrecTek as your electronic medical records system. **Contractor.**

a. If the Contractor is responsible for all licensing fees and the County/ACSO selects separate medical and mental providers, how with these fees be divided among the Contractors? **The cost will be allocated based on the pro-rata share of each Vendor contract. For instance, if one vendor has a contract for \$100,000 and another for \$25,000 then the ratio would be 80:20 respectively.**

Staff/Personnel

1. Please provide a listing of all mental health service vacancies, by position for the past 12 months. (This includes positions filled by temporary, PRN and agency staff.) **.75 MHNP is the only current mental health vacancy.**

a. Please include how long each position has been vacant. **Vacancies have been open for 60 days or less.**

2. Page 15, under Approval, the RFP states: *The Contractor shall submit the resumes of the proposed Psychiatrist or Director of Mental Health with the response to this RFP.* Potential contractors do not hire staff until award of contract and the selected contractor would want the ability to interview current staff. Also, all such staff must meet the approval of ACSO at which time you will be presented with the resumes. Will Alachua County accept job requirements or job descriptions in lieu of names and resumes for this proposal? **No the ACSO will not accept job requirements or job descriptions in lieu of resumes for the Psychiatrist and Director of Mental Health.** Otherwise, only the incumbent can fully and honestly comply with this requirement. **This is a statement, not a question. It is usual and customary that when a vendor responds to a RFP, he/she will have selected key members to propose to the solicitation and provide resumes. Each vendor who responds to this solicitation is expected to either propose a team from within its organization or seek potential applicants to fill all of the required positions. It is essential that the ACSO know the recommended professionals that a respondent would envision to become the Team that supports the ACSO. Further, under V. Required Submittals, and VI Selection Process it makes it clear within the RFP that the proposed members of the Team are expected to be the same team that is finalized as part of contract negotiation. This is critical since under the Scoring Matrix, the Project Team is an integral part of the evaluation process and all respondents are expected to propose a Team.**

3. How long does a typical background clearance take for a new employee? **3 to 5 days.**

4. How long does the security orientation take for new employees and how often do you conduct this orientation? **1 to 2 days.**

Medication Assisted Treatment (MAT) Program

1. Do you currently have a MAT program? **The ACSO offers a MAT program for pregnant inmates only who are provided Suboxone on site. Other than this instance we do not currently have other MAT programs.**

2. Are you interested in having an MAT Program presented? **Yes.**

a. If yes, would you like this program to be part of the medical program or the mental health program? **Both where applicable.**

Litigation and Claims History Experience

1. Per RFP requirements, potential Contractors are to “submit a listing of all legal claims closed and pending relating to inmate medical and/or mental health services contracts for the last five (5) years, specifying the outcome of the case.”

Please verify that you want this list to include all legal claims under current name, current ownership and all previous names and previous ownerships for the last five (5) years. **Yes.**

2. Please verify that the County attorney may verify this information for accuracy with tools that are easily accessible to attorney offices such as websites including, but not limited to WestLaw and LexisNexis. **No. The ACSO General Counsel may verify information submitted with regards to this item.**

3. Please verify per instructions on your Litigation and Claims History Experience Form that you want each contractor to “Utilize one form for each Legal Claim.” **Yes. Utilize one sheet of paper for each Litigation and Claims History experience for review by the ACSO General Counsel.**

COVID

1. How many inmates are currently diagnosed to be positive for Covid? **Currently, Zero.**

Miscellaneous

1. What is the process for mental health sick-call request? Kiosk? Tablets? Paper? **Paper.**

2. Please provide an inventory of office equipment used by mental health staff on site along with the condition of each item. Please also designate which items will remain at the facility.

EQUIPMENT	CONDITION
Defibrillator	Excellent
Defibrillator	Excellent
Defibrillator	Excellent
Dental Chair	Good
Dental Vacuum	Good
ECG Machine	Good

EKG Machine	Good
Hoyer Lift Electric	Good
Medical Cart – Large	Good
Medical Cart – Medium	Good
Medical Cart – Tower Cart	Good
Medical Cart-Small	Good
Oxygen Concentrator	Good
Stretcher – Mobi	Good
Stretcher – Mobi	Good
Stretcher Chair	Good
Stretcher Chair	Good
Stretcher Chair	Good
Ultraclave Autoclave	Good
Ultraclave Autoclave	Poor
Vital Signs Monitor	Excellent
Vital Signs Monitor	Excellent
Vital Signs Monitor	Excellent
Vital Signs Monitor	Good
Vital Signs Monitor	Poor
Vital Signs Monitor	Poor
Vitals Signs Monitor	Good
Xray Dental Gendex Sensor System	Good
Xray Machine – Dental	Good

All items will remain on site.

3. Who is currently responsible for suicide watch, the medical staff, mental health staff or correctional officers? **Detention Officers and Detention Deputies.**

4. On page 27 under Mental Health Referrals, the RFP states, “*The evaluation shall be completed within 14 days of the referral request date.*” Please provide the monthly average for completion of this referral 2019, 2020, 2021 YTD. **Unknown. This is not something the current vendor has tracked.**

5. Your data shows that the segregation rounds significantly increased in the last three months. Are the last few months more indicative of the need or reflective of other factors? **This increase in the last three (3) months is reflective of other factors.**



ARMOR RFP 21-10 QUESTIONS

General:

1. Please provide a list of the current offsite mental health care delivery network.

Shands, North Florida Regional Medical Center.

2. Please provide a list of telemedicine / tele-communication equipment currently used in the delivery of mental health services. **None.**
3. Will the County entertain suggestions for operational changes to the health services program if such changes remain in compliance with governing standards and result in an overall cost savings?

Yes the ACSO would entertain suggestions. However, refer to similar question posed and in particular, reply to NaphCare regarding two separate contracts and why Alachua County Sheriff is considering such a move.

4. Will hours of service delivered via tele-psychiatry, count towards contract provider hours? **Yes. However, the expectation is that this shall neither be a substitute nor a material amount of total service delivery hours.**
5. Please confirm that the Vendor will be responsible for contracting with all specialty services providers for on-site and off-site services. **Yes.**
6. Will the County be open to 12-hour shifts for some of the staff? **Yes the ACSO would be open to 12-hr shifts.**
7. Will the County be open to receiving electronic proposals either via email, the public purchase website or on a flash drive? **No. The ACSO will not be open to receiving all proposals via e mail and electronically. The vendor should follow the instructions stated in III General Instructions B. Proposal Copies.**

8. Will the County allow electronic signatures for proposal documents and forms?

No. The ACSO will not allow electronic signatures for proposal documents and forms. The vendor should follow the instructions stated in III General Instructions B. Proposal Copies.

9. Please provide a list of County-owned vs. Contractor-owned equipment at the facility? **For Inmate Medical Health ACSO owns 4 Medicine carts, 2 EKG machines, 12 Vital sign monitors; Dental x-ray; Dental chair; Autoclave; Hoyer Lift; 2 Stretchers; 2 Stretcher chairs; 1 Vaccine fridge. Refer also to equipment listing with condition of equipment for more details.**

10. Does the County currently provide tablets or kiosks at any of the facilities for inmate use? **No. The ACSO does not currently provide tablets or kiosks for inmate use.**

11. Is the County interested in implementing a Medication Assisted Treatment (MAT) program? **Yes. The ACSO offers a MAT program for pregnant inmates only who are provided Suboxone on site. We do not currently have other MAT programs.**

12. Does the County require that the Fee Proposal is submitted separately from the technical proposal? **No. The ACSO does not require the Fee Proposal to be submitted separately. It must be submitted simultaneously with the Technical Proposal. The vendor should follow the instructions stated V. Required Submittals and VII Selection Process. These state that the Fee Proposal Form is a required Submittal and further outline scores that will be assigned based on the Selection Process, thus Fees must accompany the response in order to garner points.**

Pricing:

13. Please provide the ADP that should be used in pricing / staffing.

- **The proposed range is 850 – 1050. If under 850 we receive a credit. If over 1050 we are invoiced.**

14. Page 56 of the Mental Health Services RFP includes the Fee Proposal Form. Please confirm ACSO is requesting a fixed fee for the initial 3 yr term and that this fixed fee should include the contractors cost increases (CPI%) for years 2 and 3 averaged over the 3 year base term in one fixed fee. **Yes, and provide the assumptions that tied to the calculated fees.**

15. Will the County and ACSO allow responders to both RFPS's to provide proposal options for combining the services into one fixed fee, leveraging an integrated model for synergies between medical and mental health staff to deliver quality holistic care to the patients at ACSO? **Yes the ACSO will allow responders to provide a Fixed Fee for an Integrated Model, if the vendor elects to respond to "both RFPS" in totality then they can elect that option, but only if they respond to both RFPs in total. In other words, your response should not simply be discussion of an option. The Vendor must respond to both RFPs. Please refer to similar question posed and in particular, reply to NaphCare regarding two separate contracts and why Alachua County Sheriff is considering such a move.**

16. Please provide the following by year for the last three contract years for the facility: **Refer to current vendor, CORIZON statistics on pages 62-71 in the RFP itself.**

- a. Average monthly number of patients on psychotropic medications **401**
- b. Psychotropic medications dollars **For the period January 2020 – August 2021 the cost was \$126,353.**

Behavioral Health:

17. How many completed suicides took place at each of your facilities in the past 2 years? **FY 21 Zero (0); FY 20 Two (2)**
18. How many persons on average per month have been placed on suicide watch/precaution over the past year? **FY 21 Fifty-five (55).**
19. How many persons are currently receiving psychotropic medications per month? **401**
20. How many persons are currently receiving anti-psychotic medications per month? **170**
21. How many persons are currently receiving mood-stabilizing medications (Lithium, Depakote, Lamictal etc.) per month? **42**
22. How many group therapy sessions are provided per week by the current vendor? **None currently.**
23. How many patients were sent to the state mental hospital from your facility in each of the past 3 years? **FY 19 Forty-two (42); FY 20 Forty-nine (49); FY 21 Eighteen (18)**
We have 16 currently waiting on bed space.
24. How many patients required placement in some sort of restraint device in the past 6 months? **Eighteen (18)**
25. Is it the responsibility of the officers to provide direct observation and/or 15-minute checks and logs on all patients placed in suicide watch? **Yes and the level of precaution depends on the severity of the attempt.**

Discharge Planning:

26. How are medications currently made available to inmates upon release from the correctional facilities? **Either medications are given to the inmate or a 3 day supply called in to Walgreens at no charge to the inmate.**
27. Does the County's standard operating policies provide that inmates who are receiving mental health services encounter mental health staff as they are released from the facilities? Please describe the process. **No. The ACSO standard policies provide this encounter Only if Baker Act Evaluation is indicated.**
28. Does ACSO or the County currently provide and/or have the facility resources for a competency restoration program for patients in detention? **No. The ACSO does not provide this service; however Meridian Behavioral Healthcare, Inc. does this as ordered by the Court.**
29. What is the percentage and number of inmates with estimated release dates? Are those inmates predominantly sentenced? **16.15% is the percentage. 135 inmates have estimated release dates.**
30. How many planned or predicted releases occur each day? **17 is our estimate.**
31. Please provide a description including average daily enrollment of your inmate substance abuse education, cognitive behavioral classes, and other inmate programs. **Eight (8) Inmates per gender for each class.**

PROGRAMS OFFERED AT THE ALACHUA COUNTY JAIL

- **ESE/Adult and Juvenile Education Program – GED (male and female)**

Through a collaborated effort with the Alachua County School Board, this program enables inmates to improve their reading, mathematics, and language skills. All new students are tested using the TABE (Test of Adult Basic Education). GED preparation is provided for students who test at or above the ninth grade level. If the inmate becomes proficient while in custody, the inmate is allowed to take the GED test while incarcerated.

- **Life Skills (male and female)**

A weekly class concentrates on equipping inmates with the basic skills necessary to live a productive life once released from jail. Topics include social skills, money management, job seeking and resume writing, life planning, and goal setting.

- **Substance Abuse Intervention (male and female)**

A weekly group facilitated by Meridian counselors that includes discussion directed toward addressing inmates with substance abuse issues. The goal is to educate on making better life choices while dealing with and overcoming addiction.

- **Anger Management (male, female, & Juvenile)**

Weekly courses that will help inmates who struggle with managing their anger, learn techniques to identify their triggers, how to manage stress, and how to effectively resolve conflict.

- **Domestic Violence (female only)**

Weekly group sessions with a Peaceful Paths victim advocate. The goal of this class is to assist inmates who are victims of domestic violence with education on domestic violence, safety planning, intervention and referrals to community resources.

- **Read to Me (male and female)**

The goal of the program is to maintain a positive relationship between incarcerated parent and their children and to impart the importance of reading in a child's life.

- **AA (male and female)**

Twice Weekly group sessions

- **NA (male and female)**

Bi-weekly group sessions

- **Parenting Class (male and female)**

Weekly group sessions that provide instruction and support on child development, understanding temperament, intellectual development, communicating with your kids, the dynamics of discipline, instilling self-esteem, teaching children values, meeting their needs, being a good role model, and more.

- **Restorative Group (male and female)**

Group is facilitated weekly for male/female inmates. Restorative Group helps the inmates focus on understanding traumatic experiences, the impact of traumatic experiences, building resilience, and resolving difficulties through treatment.

- **Yoga (male and female)**

Weekly group session of physical postures, breathing techniques, and meditation derived to promote physical and emotional well-being and experience inner peace by controlling the body and mind.

- **Celebrate Recovery (females only)**

Weekly group session with a Christ-centered, 12 step recovery program for anyone struggling with hurt, pain or addiction of any kind. Discusses alcoholism, divorce, sexual abuse, codependency, domestic violence, drug addiction, sexual addiction, food addiction, gambling addiction, and many more! The program can help the hurting move beyond their wounds to experience the healing and forgiveness of Christ.

- **Living Your Best Life (Females Only)**

Weekly group that helps women focus on their worth, to start living their story, focus on communication, planning & Goal setting, attitude, mindset, job readiness, and social support. Which ultimately focus on women working with women.

- **Healthy Minds Healthy living (male and female)**

The group is facilitated by staff members from Meridian. The group focuses on helping men and women with mental Health.

Inmate Re-Entry Programs

- **Inmate Male Transition Program**

The Alachua County Sheriff's Office Transition Program is an initiative that aims to reduce recidivism (returns to jail) among inmates who are returning to the community. Through these efforts, the Sheriff's Office strives to encourage successful inmate reentry while promoting public safety and lowering costs for the Sheriff's Office.

The program is offered to sentenced male inmates who are at high risk to reoffend and who have at least 60 days left to serve in the jail. Each Transition Program participant is required to complete targeted programs. These courses have been shown through research to be effective in addressing criminogenic (crime-producing) needs and reducing recidivism. The programs include Thinking for A Change and Getting Ahead while Getting Out. Participants also receive case management services to plan for reentry and referrals to appropriate community agencies. Program staff follows up with former participants after release for continued referral services and to collect outcome data.

- **Inmate Female Transition Program**

The program is offered to sentenced Female inmates who have at least 60 days left to serve in the jail. The program includes two parts. Groups that focus on cognitive thinking, and re-entry success. Participants also receive case management services to plan for reentry and referrals to appropriate community agencies. Program staff follows up with former participants after release for continued referral services and to collect outcome data.

- **Paws on Parole Unleashed (female only)**

The Paws on Parole program is offered to female inmates who have been cleared for trusty status. Inmates who participate in this program work one on one with an adoptable dog through Alachua County Animal Services. The inmate offers the dog obedience training in order for the dog and the inmate to become better citizens. The dogs are then tested and graduate to be adopted by forever families. Inmates involved in the program learn skills to make them better prepared to work in animal service related environments such as vet offices, grooming salons, etc. Participants also receive case management services to plan for reentry and referrals to appropriate community agencies. Program staff follows up with former participants after release for continued referral services and to collect outcome data.

- **Juvenile Book Club**

The Juvenile Book Club is offered to all Juveniles within DOJ. Book Club is facilitated by the library specialist, and meets once a week to discuss the chosen book for the month. The library specialist selects books that the juveniles can identify with.

- **Adult Book Club**

The Adult Book Club is offered to all inmates within DOJ who are approved to attend programs. Book Club is facilitated by the library specialist, and meets once a week to discuss the chosen book for the month. The library specialist selects books that the adults can identify with.

- **Veteran Justice Outreach Program**

Veteran inmates are referred to a Social Worker with the Veterans Administration for outreach service

32. Please provide a list of current community providers utilized in the continuity of care upon release. **Meridian Behavioral Health Care, Inc. CSU; Bridgehouse; Metamorphosis; Phoenix House; MIST Program; VISTA; Catholic Charities; and Salvation Army.**

IT and Electronic Medical Records (EMR):

33. Is there wireless access available in the:

- Pods, **Yes for EMR.**
- Clinic, or **Yes for EMR.**
- Other areas of health delivery? **Yes for EMR.**

34. What interfaces are currently in place, if any: **There is a JMS interface to CorrecTek and current provider.**

- JMS,
- Lab,
- Pharmacy, or
- Other.

35. If Medical Services and Mental Health Services contracts are awarded to separate vendors, which service vendor is responsible with providing the EMR system? **Medical Vendor.** If a vendor responds to both RFP's, which response should include the EMR as part of it's deliverables? **Medical RFP**



WELLPATH RFP 21-10 QUESTIONS

Pharmacy

1. Would the County consider a pass-through model of pharmaceuticals for high dollar psychotropic medications in order to minimize the cost of risk associated with pharmaceuticals? **Yes. The ACSO would consider a pass-thru model with no mark-ups to minimize associated costs with pharmaceuticals. Further, there is consideration for engaging a Third-Party Administrator (TPA) to contain these costs.**
2. What is the County's policy on providing medication to inmates upon discharge?
ACSO policy is either medications are given to the inmate or a 3 day supply called in to Walgreens at no charge to the inmate.

Staffing

1. Please provide which positions are required to be licensed. Please also clarify which corresponding licensure is required for the positions listed below: **All positions should be licensed in accordance with State and other standards as outlined in IV Scope of Services Credentialing in the RFP.**
 - a. Psychiatric NP
 - b. Psychiatrist
 - c. Mental Health Director (Licensed MHP)
 - d. Masters Level MHP
 - e. Mental Health Discharge Planner
 - f. Master's level MHP Case Manager for Mental Health Pod
 - g. Bachelor's level Behavioral Health Technicians
 - h. Master's level Therapist for Individual and Group Counseling
 - i. Mental Health Assistant
2. Please provide the following job descriptions for each of the positions listed in the RFP: **The ACSO does not have job descriptions utilized by the current vendor, CORIZON. This is proprietary information.**
 - a. Psychiatric NP

- b. Psychiatrist
 - c. Mental Health Director (Licensed MHP)
 - d. Masters Level MHP
 - e. Mental Health Discharge Planner
 - f. Master's level MHP Case Manager for Mental Health Pod
 - g. Bachelor's level Behavioral Health Technicians
 - h. Master's level Therapist for Individual and Group Counseling
 - i. Mental Health Assistant
3. Please outline the difference in responsibilities for Master's level Therapist for Individual and Group Counseling and the Master's Level MHP. **We expect the potential vendor to provide us with their recommendation.**
4. The RFP states that, "The Mental Health Contractor is expected to have designated staff on-call 24/7 for emergencies and on-site seven days a week." Please clarify which staff members are required to be on call. **The Mental Health Director, Psychiatric NP, and/or Psychiatrist should be on call. The Contractor should make their recommendation.**
- a. Psychiatric NP
 - b. Psychiatrist
 - c. Mental Health Director (Licensed MHP)
 - d. Masters Level MHP
 - e. Mental Health Discharge Planner
 - f. Master's level MHP Case Manager for Mental Health Pod
 - g. Bachelor's level Behavioral Health Technicians
 - h. Master's level Therapist for Individual and Group Counseling
 - i. Mental Health Assistant
5. Please provide current vacancies by position. **Current mental health vacancy is .75 MHNP**
6. What is the current fill rate for mental health staff? **The solicitation for a mental health contractor is an enhanced level of service. Therefore, not all of the suggested positions are currently filled by the current vendor, CORIZON.**

7. Please provide the salary/pay rates of current staff. **To the extent that some current positions apply to this question, it is proprietary information of the current Vendor, CORIZON.**
8. Is the County is using a labor agency? **No ACSO is not using a labor agency.**
If so, is that for filling any fulltime positions? What percentage of staff is being filled by a labor agency?
9. Are PRN services currently being used? **Yes 7.16%** If so, are they being used to fill in for fulltime positions? **No**

Accreditation

10. When was last NCCHC Accreditation Audit? **December 2019.** Can a county provide a copy of audit? **The ACSO provided Attachment B.**
11. Were there any deficiencies cited in the last audit? If so, please provide those deficiencies. **See Attachment B**

General

12. Please clarify if there a specialized Mental Health Acute Unit? **No.**
 - a. If so, how many beds are available? And how many beds are currently being used?

NAPHCARE RFP 21-10 QUESTIONS

- Why is the ACSO considering two separate contracts for medical and mental health services? **The newly elected Sheriff is a firm proponent of having the Alachua County Detention Facility house only those criminals that have committed offenses that are not the result of, but not necessarily limited to, chemical dependency, substance abuse, and mental illness. As a former State legislator, he has seen the detrimental impact to detainees who have been incarcerated as a direct result of chemical dependency, substance abuse, and mental illness. He has issued a clear directive that his expectations are an enhanced and increased level of care and measures shall be employed to cease this practice. Alachua County is in the midst of creating and constructing a “Central Receiving Facility” to provide a location to house these offenders, in lieu of placing them with the general population. In fact, the Sheriff will create another Team within his Agency that will be staffed by deputies to provide immediate on-scene support, early trauma intervention and make service referrals. They will have specialized knowledge and experience regarding Mental Health/Substance Abuse Intervention, Crisis Intervention, and De-escalation. Federal Funds will be received in the amount of \$164,576 for this new crisis intervention team. This Team’s role and mission will be to interdict with these individuals such that they do not immediately become admitted to the County Jail, but rather are sent directly to either a Crisis Stabilization Unit or similar type of entity to get the essential treatment that they so desperately require and rightly should be afforded these services. This Team is in addition to co-responders that the Sheriff has already assigned with Patrol units. The Sheriff vehemently opposes uses detention facilities as warehouses for this vulnerable population. He understands the intricacies involved with seeking two providers to provide an essential service that is usually and customarily in this field “lumped” into one contract for convenience. Instead, he seeks innovators and leaders in this industry to provide proposals that allows them to fulfill his vision for a quality of life that would reduce recidivism by these offender types. He is interested in responses that show thought and foresight to provide a unique model that can serve as a beacon to the industry, our state, and nation.**
- The Insurance Certification Form for each RFP shows two different Best’s Ratings requirements for insurance – “A” and “A VII”. Which rating should be used for the County’s insurance requirements? **These are two separate items within AM Best Rating. “A” is the minimum rating that the ACSO will accept. The “A VII” refers to the financial size of the organization. In your reply confirm on the Insurance Certification Form that you have the “A”**

rating. Then tell us your financial size rating, the options are Class I – XV. Refer to AM Best Rating website.

- Does the ACSO desire to continue with an Annual Aggregate Cap for offsite and pharmaceutical costs? **Yes.** What is the desired risk structure for each RFP? **The aggregate cap for the medical health contract for the fiscal year October 2020 through September 2021 was \$302,077.** Please clarify if the medical services contractor is responsible for the cost of mental health pharmaceuticals. **No, the Mental Health contractor is responsible.** Should the cost of mental health pharmaceuticals be accounted for in RFP No. R-21-11 (Medical Health) or RFP No. R-21-10 (Mental Health). **Mental Health Contract**
- Both RFPs include a requirement for Contractor to coordinate with ACSO staff to facilitate enrollment of eligible inmates in Medicaid upon reentry. Who is currently managing Medicaid enrollment? Does ACSO have staff who are responsible for this service? **Currently, there is no entity managing Medicaid enrollment upon inmate reentry.**
- Please provide the annual dollar amounts spent on total pharmaceuticals for FY 2019, FY 2020 and YTD 2021 (please provide date range for YTD 2021). Please itemize dollar amounts for HIV, blood factor and HEP C meds for each year. **The pharmacy contract is held with CORIZON, so only limited information is available. The total pharmaceuticals spent for FY 21 through August was \$545,557.30 of which \$92,848.28 was Psych meds and \$345,794.72 was HIV, with the balance being unknown.**
- Please provide an ADP for pricing and staffing for all vendors to use under each RFP.
The proposed range is 850 – 1050. If under 850 we receive a credit. If over 1050 we are invoiced.
- Please provide a list of onsite medical equipment available for use by the potential vendor. **For inmate medical health ACSO owns 4 Medicine carts, 2 EKG machines, 12 Vital sign monitors; Dental x-ray; Dental chair; Autoclave; Hoyer Lift; 2 Stretchers; 2 Stretcher chairs; 1 Vaccine fridge. Refer also to Equipment listing with condition of equipment for more details.**
- Please provide a list of positions that are currently vacant and how long they have been vacant. **Vacancies have been open for 60 days or less. Mental Health vacancy is .75 MHNP.**
- Please provide the following stats over the past 12 months:
 - Inpatient days
 - Outpatient visits
 - ER trips
 - Ambulance trips**Refer to current vendor, CORIZON, Statistics beginning on P. 62- 71 provided in the RFP itself.**

- Please provide separate annual dollar amounts spent (by year) on medical and mental health offsite services for FY 2019, FY 2020 and YTD 2021 (please provide date range for YTD 2021). If possible, please breakout the offsite costs into inpatient, outpatient, and ER cost categories. **Offsite services FY 2019 Pre-booking \$3,072,824; HIV \$389,749.00; ACSO \$109,880.00. FY 2020 Pre-booking \$1,731,103.00; HIV \$395,883.00; ACSO \$546,932.00. FY 2021 thru August only Pre-booking \$3,516,534.00; HIV \$345,794.72; ACSO \$472,164.00.**
- Will the County pay for contractor staff background checks? If not, please provide the cost per background check. **Yes. The ACSO pays for background checks.**



RFP 21-10 QUESTIONS

1. The staffing provided reflects a Psychiatrist ARNP. Do you want that to be a Psychological ARNP or second Psychiatrist? **The Staffing Plan provided on P. 14 in RFP 21-10 for Mental Health seeks a Psychiatric NP (1.0 FTE) and a Psychiatrist (.5 FTE).**

2. Are bidders allowed to submit the financial efficiencies of combined operations of a single provider providing both medical and mental health services? If so, how would the ACSO like this presented? **Yes the ACSO will allow responders to provide a Fixed Fee for an Integrated Model, if the vendor elects to respond to “both RFPs” in totality then they can elect that option, but only if they respond to both RFPs in total. In other words, your response should not simply be discussion of an option. The Vendor must respond to both RFPs. Please refer to similar question posed and in particular, reply to NaphCare regarding two separate contracts and why Alachua County Sheriff is considering such a move.**

3. Are Paybacks and Credits for unfilled hours calculated on a monthly basis or by shift? **They are calculated on a monthly basis.**

4. Will the current contract financial terms for off-site remain in place?

There is a possibility that both the ACSO and County will engage the services of a Third-Party Administrator (TPA) to negotiate contracts for specific off-site services on their behalf to realize economies that could be achieved through cost containment.

This will be negotiated with the successful contractor.

5. Will the ACSO allow the medical provider to have a cancellation clause 90 – 120 days? **Yes. III General Instructions M. ... “by giving a minimum of 30 days.” 90-120 days is greater than a minimum of 30 days.**

6. Please confirm. Is the ACSO requiring a single dollar amount for the three-year eight-month period versus four separate amounts on the FEE PROPOSAL FORM?

Yes. The ACSO requires a single dollar amount for the three-year eight month period, as well as a single dollar amount for the 1st renewal period and 2nd

renewal period which is a total of 3 separate amounts. The contractor may propose a base amount with a CPI adjustment factor in later years, if so, provide the assumptions that tie to the calculated fees.

7. What ADP would the ACSO like bidders to utilize for the first three year eight month period and the extension years on the FEE PROPOSAL FORM?

The proposed range is 850 – 1050. If under 850 we receive a credit. If over 1050 we are invoiced.

8. Are you satisfied with your current EMR? **No. The ACSO is open to system improvements to the current EMR. If the Contractor elects to do so, include this in your Proposed Fee, with a short narrative that you elected to provide this system enhancement.**

9. Will the responsibility of coordinating patients for re-entry services become the vendor's responsibility with the addition of a Discharge Planner? **Yes.**

10. Given the current COVID pandemic and medical provider shortage, will the ACSO consider a modification of the 10% staffing cap penalty for PRN/Agency staff utilization? **The ACSO will consider a modification to the 10% PRN staffing cap penalty. Clearly state in your response your expectations in this regard in narrative form.**

11. In the current contract, the Physician "rounds" daily on any inpatients at outside hospitals. Will this be a requirement in the new contract? **No. Page 5 in the current contract with CORIZON does not have this requirement.**

12. As is industry standard, will either a Psychiatrist, LCSW or LMHC be allowed to develop the mental health treatment plan? **The Psychiatrist and/or Psychiatric NP would be allowed to develop the mental health treatment plan.**

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13. Non-Emergency Requests:

“A psychiatric social worker shall screen all mental health requests including those requesting to be seen by the psychiatrist.”

Would it be acceptable for either a LCSW or LMHC to screen these requests? **Yes. However, this language is in RFP 21-11.**

Please confirm that V N (page 37) “Describe clearly and concisely the tasks and activities that you will perform. Include a time/task schedule. Develop a chart showing the overall sequence of events and time frame for this project” is referring to an implementation plan for transitioning the contract from the current vendor to a new vendor. If not, how is this information different from what is being requested in Item V. M?

VM and VN are not the same.

VM asks how the contractor would approach the project and seeks the ways and means (contracts, personnel) to provide the requested services. VN asks for a time table to accomplish the items that you identified in VM. One cannot be done without the other.

Responses to these items, along with others, then form the basis for points awarded in various categories within VI Selection Process A, the Scoring Matrix that collectively total 100 points.

1. Is there an agreement in place with the Health Department to provide COVID testing?
No.
2. Is there an agreement in place with the Health Department to provide COVID vaccines? **Informal Agreement. They provide Moderna Vaccine.**
3. Can we confirm that any prior to booking cases are the financial responsibility of the County and not the Contractor? **Yes. Prior to booking cases are the financial responsibility of the County and not the Contractor. The Contractor will pass those costs on to the County not ACSO.**
4. Should the Contractor choose to bid on both solicitations, we would like to confirm that the responses should be separate responses? **Yes. Two (2) separate responses would be required if the Contractor elects to respond to both RFPs.**
5. The staffing matrix submitted in the RFP states the staffing plan is for an ADP of 1200 and the RFP states it is currently in use. **Correct, however that is with current vendor CORIZON Exhibit A in both RFPs. Refer to questions regarding what ADP should be used in response to RFPs 21-10 and 21-11. It is not 1200.** Does the Dentist provide his own Dental Assistant? **No. The Dentist does not have a Dental Assistant.** If not, what staff is performing this function as stated on page 22? **The notation referred to on Page 22 is actually within RFP 21-11, for Inmate Medical Health, page 27. Reference to a Dental Assistant is a scrivener's error.**
6. What staff is currently performing the Discharge Planning function? **The Mental Health Doctor according to Court Orders. However, there is not a dedicated Discharge Planner. Hence our request to propose one.**
7. What are the current staff vacancies? **The current mental health staff vacancy is .75 MHNP.**
8. Please provide a list of ancillary specialty providers. **The current contractor, CORIZON, has that information since these contracts are with their Company.**
9. Please provide a list of the hospitals being used, including the trauma hospital? **Shands and North Florida Regional.**
10. How long does it take to complete a security background check of potential employees? **Approximately 3 to 5 days.**
11. Can you please elaborate on the existing KOP policy in place in Alachua County? **Except for Tums KOP was discontinued.**
12. How do Discharge Medications (pages 23 and 27) meet the childproof container requirement? **The inmate is required to sign a Waiver, since the medications discharged are provided in punch packs.**
13. Who is the current Pharmacy provider? **PharmaCorp.**
14. Does CorrecTek interface with the Pharmacy provider? **Yes.**
15. Who owns computer equipment used by the health care staff? **ACSO owns them and currently provides 14 laptops and 10 desktops for medical staff. The current contractor provides approximately 5 computers for data entry for their staff.**

16. Who is financially responsible for copiers? **ACSO and Vendor.** How many copiers are available for health care staff use? **Currently, one copier/fax owned by the current medical vendor, and one copier/fax owned by ACSO.**
17. Who is responsible for shredding? **Contractor and ACSO. ACSO uses Shred-It.**
18. Who is responsible for utilities? **The County is responsible for all utilities as the owner of the Jail.**
19. Who is currently providing on-site dialysis services? **Contractor with Mobil Dialysis, Inc.**
20. Does CorrecTek interface with the jail management system for special needs notifications? **Yes.**
21. Does the current Contractor have an existing in-house chemical dependency treatment program or is treatment individual treatment? **Yes. It is individual treatment.**
22. Are opiate addicted pregnant females treated off-site or on-site? **On-site.**
23. Are there any juveniles housed in the jail? **Yes. Twelve (12) Males; One (1) Female.**
24. Does CorrecTek contain the current Contractors proprietary forms? **Yes. All clinical service templates built into CorrecTek are CORIZON's forms used nationwide.**
25. How many inmates are being held for the Federal Government? **ICE 2; Federal detainees 0.** How is the Federal Government billed? **We bill the US Marshalls monthly for the housing of federal inmates at the rate allowed by the federal government.** What is the pre-authorization process for medical services? **We notify Federal for off-site approval unless it is an emergency.**
26. Pls confirm the Contractor is not responsible for the cost of prescription pharmaceuticals or OTC medications. **The selected contractor is responsible for all meds prescribed by the mental health staff.**
27. Please confirm a Performance Bond MAY be required for the first year. **Yes. The ACSO shall make this determination upon negotiation with the successful Contractor based on financial and credit worthiness.**
28. Please explain the current process for inmate Medicaid enrollment. **Currently, there is no entity managing Medicaid enrollment upon inmate reentry.**
29. Please confirm the Contractor is not financially responsible for any CorrecTek costs. **Contractor is responsible.**
30. Please confirm there is sufficient jail space to accommodate the development of a mental health pod within the jail (page 28). **Yes.**
31. Please confirm the Mental Health Service Contractor will be responsible for the hiring and retention of the Mental Health Staff listed on page 14. **Yes. However, as outlined in the RFP, IV. Scope of Services, the ACSO reserves the right to approve in advance the key positions of Psychiatrist, and Mental Health Director.**
32. Please confirm the FTEs for mental health staff increased in the proposed staffing plan over the current staffing plan by 6.2FTEs. **The current vendor, CORIZON, has a total FTE Count of 32.53 as shown on Exhibit A and further described on Page 14 in RFP 21-11. The position comparison within RFP 21-10 is found on Page 14 with a total FTE count of 9.5.**
33. Is the jail prepared to pay the dramatic increased nursing salaries resulting from covid 19 and the growing nursing shortage? **This is an opinion, not a question. The**

ACSO shall negotiate a contract with the successful Contractor that can provide the requested services taking into account the quality of care and cost containment measures that it can employ as a private entity.

34. Please identify there is sufficient space for mental health staff to work and document progress notes for individual and group work. **Yes.**

35. Please confirm there are sufficient number of computers for health care staff. **Yes.**

36. What are the names of the local Crisis Stabilization Units? **Meridian Behavioral Health Care, Inc.** Is there any financial responsibility for services to inmates there or do they have an agreement with the County? **There is no financial responsibility and no agreement with the County because the inmates are released from custody prior to any outside stabilization appointment.**

37. How many inmates will be housed in the mental health pod? **2H is our main mental health pod for males and can house up to 60. 5I is our main mental health pod for females and can house up to 32.**

38. Do the triage rooms have medical supplies? **These areas are not currently stocked with supplies, but could be as agreed in future contract.**

39. Please confirm if the mental health groups will be for men only. **No. The mental health groups are not for men only.**